

MINUTES OF THE COLERAIN TOWNSHIP SUPERVISORS –Reorganizational Meeting followed by the Regular Monthly Meeting – Tuesday, January 3, 2017 7:30 P.M.

The reorganizational meeting of the Colerain Township Board of Supervisors was called to order by Vice-Chairman, Scott E. Shoemaker. Supervisors present were: Walter L. Todd, Jr., Scott E. Shoemaker and Samuel R. Reinhart. Township secretary, Carmen B. Wiker was also present. A listing of others in attendance is attached to the minutes.

As per the revisions to the Sunshine Law dated 12/98, the audience was advised that the agenda was available to them. Each agenda item will be introduced, motioned and seconded by the Supervisor(s), item will be opened for discussion for the board, and then the audience, and then a vote called for by the chairman. The chairman will again ask for any comments the audience may have at the end of the meeting.

At this point, Scott E. Shoemaker was appointed as temporary chairman of the board. Scott called for a motion for Chairman. Samuel R. Reinhart made a motion to appoint Walter L. Todd, Jr. – Scott Shoemaker seconded motion. Scott called for a vote – all voted ‘aye’ – so moved. Walter L. Todd, Jr. is the Chairman for 2017 and he then took over the meeting.

A motion was made by Samuel R. Reinhart and seconded by Walter L. Todd, Jr. to appoint Scott E. Shoemaker Vice-Chairman. Walt called for the vote – all voted “Aye” – motion carried.

- a. Recommend Treasurer’s bond limit – currently \$850,000.00 for year 2016 -Recommend same for 2017.

A motion was made by Samuel R. Reinhart and seconded by Scott E. Shoemaker to approve Treasurer’s Bond Limit to be at \$ 850,000.00 for 2015. Walt called for the vote – all voted “Aye” – motion carried.

Below listed please find the Recommended Appointments for 2017:

1. Secretary/Treasurer-Carmen B. Wiker

A motion was made by Samuel R. Reinhart and seconded by Scott E. Shoemaker to appoint Carmen B. Wiker as Secretary/Treasurer. Walt called for the vote – all voted “Aye” – motion carried.

2. Assistant Secretary Treasurer-Samuel R. Reinhart

A motion was made by Walter L. Todd, Jr. and seconded by Scott E. Shoemaker to appoint Samuel R. Reinhart Assistant Secretary. Walt called for the vote – all voted “Aye” – motion carried.

3. Road Master-Troy Groff

4. Road Crew-Scott E. Shoemaker

A motion was made by Samuel R. Reinhart and seconded by Walter L. Todd, Jr. to approve, Scott E. Shoemaker as Road Crew and Troy Groff as Road Master. Walt called for the vote – all voted “Aye” – motion carried.

5. Zoning Officer, Building Code Official and Inspector

A motion was made by Samuel R. Reinhart and seconded by Scott E. Shoemaker to appoint Joe Chrisman of IMS Services as Zoning Officer, Building Code Official and Inspector. Walt called for the vote – all voted “Aye” – motion carried.

6. Sewage Enforcement Officer-Marvin Stoner

A motion was made by Walter L. Todd, Jr. and seconded by Scott E. Shoemaker to appoint Marvin Stoner as Sewage Enforcement Officer. Walt called for the vote – all voted “Aye” – motion carried.

7. Alternate Sewage Enforcement Officer- Mark Deimler of Solanco Engineering

A motion was made by Samuel R. Reinhart and seconded by Scott E. Shoemaker to appoint Mark Deimler as Alternate Sewage Enforcement Officer. Walt called for the vote – all voted “Aye” – motion carried.

8. Solicitor for the Supervisors, Zoning Officer/Building Code Official and Planning Commission

A motion was made by Scott E. Shoemaker and seconded by Samuel R. Reinhart to appoint Eric Frey of Dischell, Bartle & Dooley Solicitor for the Supervisors, Zoning Officer/Building Code Official and Planning Commission. Walt called for the vote – all voted “Aye” – motion carried.

9. Zoning Hearing Board Solicitor-Thomas L. Goodman

A motion was made by Samuel R. Reinhart and seconded by Scott E. Shoemaker to appoint Thomas Goodman Zoning Hearing Board Solicitor. Walt called for the vote – all voted “Aye” – motion carried.

10. Zoning Hearing Secretary- Samuel R. Reinhart

A motion was made by Walter L. Todd, Jr. and seconded by Scott E. Shoemaker to appoint Samuel R. Reinhart Zoning Hearing Secretary. Walt called for the vote – all voted “Aye” – motion carried.

11. Engineer on an as need basis- Jack Seber of IMS Services

A motion was made by Samuel R. Reinhart and seconded by Scott E. Shoemaker to appoint Jack Seber Township Engineer. Walt called for the vote – all voted “Aye” – motion carried.

12. Park Caretaker--Richard Harvey

A motion was made by Scott E. Shoemaker and seconded by Samuel R. Reinhart to appoint Richard Harvey as Park Caretaker. Walt called for the vote – all voted “Aye” – motion carried.

13. Park Cleaner and Yard Maintenance- Susie Esh

A motion was made by Scott E. Shoemaker and seconded by Walter L. Todd, Jr. to approve Susie Esh for Park Cleaner and Yard Maintenance- Susie Esh. Walt called for the vote – all voted “Aye” – motion carried.

14. Park Reservationist- Carmen B. Wiker

A motion was made by Scott E. Shoemaker and seconded by Samuel R. Reinhart to appoint Carmen B. Wiker Park Reservationist. Walt called for the vote – all voted “Aye” – motion carried.

15. Zoning Hearing Board - Lloyd Kreider

A motion was made by Samuel R. Reinhart and seconded by Scott E. Shoemaker to appoint Lloyd Kreider for the Zoning Hearing Board. Walt called for the vote – all voted “Aye” – motion carried.

16. Planning Commission-Rus Gilmore and Walter L. Todd, III

A motion was made by Scott E. Shoemaker and seconded by Samuel R. Reinhart to appoint Rus Gilmore and Walter L. Todd, III to the Planning Commission. Walt called for the vote – all voted “Aye” – motion carried.

17. Floodplain Administrator-IMS Services

A motion was made by Walter L. Todd, Jr. and seconded by Scott E. Shoemaker to appoint IMS Services as Floodplain Administrator. Walt called for the vote – all voted “Aye” – motion carried.

SET WAGES

A motion was made by Samuel R. Reinhart and seconded by Scott E. Shoemaker to approve a 3% per hour increase (.77) for Troy Groff. (\$ 25.50 to \$ 26.27) Walt called for the vote – all voted “Aye” – motion carried.

A motion was made by Samuel R. Reinhart and seconded by Scott E. Shoemaker to approve \$ 19.00 per hour for Carmen B. Wiker. (from \$ 18.36) Walt called for the vote – all voted “Aye” – motion carried.

A motion was made by Samuel R. Reinhart and seconded by Scott E. Shoemaker to approve a .50 per hour increase for the Yard Maintenance wage for Susie Esh. (\$10.50 to \$ 11.00) Walt called for the vote – all voted “Aye” – motion carried.

A motion was made by Scott E. Shoemaker and seconded by Walter L. Todd, Jr. to approve a \$ 1.00 per hour increase for Part-time Snow Removal. (\$ 3.00 to \$ 4.00) Walt called for the vote – all voted “Aye” – motion carried.

A motion was made by Samuel R. Reinhart and seconded by Scott E. Shoemaker to approve \$ 30.00 per meeting for Marty Greenleaf, Planning Commission Chairman. (\$ 15.00 to \$ 30.00) Walt called for the vote – all voted “Aye” – motion carried.

The Auditor’s will set the salaries for any positions held by Supervisors. Resident Emmett St. Clair was in the audience and has shown interest in getting more involved with the Township. Walt invited him to sit in on the Yearly Audit. Courtney has one last year and we will need another Auditor.

Certify a delegate for the State Association of Township Supervisors Convention to be held on April 23-26, 2017. Sam will be the delegate again this year

A motion was made by Walter L. Todd, Jr. and seconded by Scott E. Shoemaker to approve Samuel R. Reinhart as the Delegate to the PSATS Convention. Walt called for the vote – all voted “Aye” – motion carried

Should any of the board and/or Secretary wish to attend the Convention, as in past years, approval is granted.

Carmen reformatted the Fee Schedule and some revisions were made to fees.

A motion was made by Samuel R. Reinhart and seconded by Scott E. Shoemaker to adopt Resolution 2017-01-03-01 AKA as the Fee Schedule for 2017. Walt called for the vote – all voted “Aye” – motion carried.

Reaffirm Supervisor’s Pay at \$ 1,875.00 per year which is paid monthly

Adopt the Yearly Fire Fighter’s Resolution

A motion was made by Samuel R. Reinhart and seconded by Scott E. Shoemaker to adopt Resolution 2017-01-03-02 AKA as the Fire Fighter’s Resolution for 2017. Walt called for the vote – all voted “Aye” – motion carried.

The Bard of Auditors will meet Wednesday, January 4, 2017 at 6:30 P.M.

There being no further business to be brought before the board for the Reorganizational Meeting, a motion was made by Scott E. Shoemaker and seconded by Samuel R. Reinhart to adjourn the Reorganizational meeting. The meeting was adjourned at 7.55 P.M.

Respectfully Submitted,

Carmen B. Wiker, Secretary

